Joe Olenick

Recreation Director

## **Falmouth Recreation Playing Field Reservation Form**

Complete each section as needed

1.	Name of group requesting field:		
2.	Contact person:		
3.			
4.	Contact person's phone number:		
5.	Contact person's e-mail:		
6.	Will you be charging a fee? Y / N How much?		
7.	Are you a non-profit? Y/N		
Field r	equested:		
Second	d choice field request:		
Dates	requested: Start: End: equested:		
Fields	will be allocated as follows:		
1.	Falmouth School sports teams.		
2.	2. Falmouth Recreation Department programs.		
3.	3. Youth sports teams made up of 100% Falmouth residents.		
4.	4. Youth sports teams made up of less than 100% Falmouth residents.		
5.	5. Any local group hosting a tournament, camp, or competition and charging a fee. (field fees may apply)		
6.	Any non- resident (field fees may apply).		
When	two or more applicants apply for the same field, priority will be given to the in season sport.		
	ld requests at Falmouth High School please contact Athletic Director Kathleen Burke or Dan Murphy School Administration building. The Recreation Department does not schedule fields at the High .		
	ning below, each contact person and group agrees to abide by the policies listed by the Recreation ment. Failure to do so may result in revocation of permit and considerations for future permits.		
Contac	ct Person's Signature Date:		

## **PLAYING FIELD POLICIES**

Regular meetings of a group of individuals are considered organized use and require the issue of a field permit from the Town of Falmouth Recreation Department.

Any group using a field for a tournament will be charged \$100.00 per day per field.

Any group or team (not made up of 100%Falmouth residents) \$100 per day per field up to \$500.00 max.

Any group or team (not made up of 100% Falmouth residents charging admission) \$300 per day per field.

Any group charging a fee for a camp/league must pay the following rate. Rate is based on the weekly registration fee. If a league is using a field one day a week for 5 weeks that constitutes a week's fee.

Registration fee	Charge for field use
\$10.00-\$25.00	\$100.00
\$25.00-\$50.00	\$150.00
\$50.00-\$100.00	\$200.00
Over \$100.00	\$250.00

Fees may be waived for some non-profit organizations at the discretion of the Recreation Director.

<u>A field permit is not in force until all the following information has been provided, fees paid (if applicable) and signed.</u>

- 1. You must be a Falmouth resident to reserve a field in the Town of Falmouth.
- 2. All camps/leagues using Town of Falmouth fields that for children must provide documentation to the Recreation Director that their staff/volunteers have been C.O.R.I. checked as required by MA. State laws.
- 3. Certificate of general liability insurance naming the Town of Falmouth as an additional insured party for a minimum of 1 Million dollars per incident is required. Recognizing the possibility of physical injury associated with the use of playing fields and related facilities, and in consideration for the Town of Falmouth accepting his/her/its application hereby releases, discharges and/or otherwise indemnified the Town of Falmouth and any of its employees from any claim, demand, action, suit or liability arising as a result of the applicants use of any Town of Falmouth owned field or facility.
- 4. All permit groups/individuals are responsible to remove all trash from the field and dug-out areas.
- 5. No alcohol or controlled substances at field sites/facility. No open fires. No charcoal or Gas Grills.
- 6. No parking or driving cars on any Town of Falmouth fields.
- 7. Use of foul or abusive language is prohibited.
- 8. Use of fields when wet is prohibited. (defined below)
  - a. When field has standing water.
  - b. When field is saturated with water, meaning a footprint is left in field after walking on it.
- 9. You are responsible to repair any damage to a field beyond normal wear and tear caused by your program/event.
- 10. If field you are using does not have restroom facilities available, it is your responsibility to rent a porta potty for your program/event. Call Bouse House 508-888-2010.
- 11. If a field with lights is requested, payment for lights is required. See Recreation Director for details.
- 12. Permit applicant or the responsible adult (league representative, coach, or parent), must be present at all times while field/facility is being used.